

March 28 & 29, 2020 – Binghamton University Events

Company Name _____ (Please complete fully and legibly)

Contact _____ Email _____

Website _____ Phone _____

Full Address _____

BOOTH PRICING:	CHOICES	OUTDOOR EXHIBIT PRICING:	
Member 11' x 10' (s) \$725	1.	#1 – 10' X 30' \$640	Non-Member: \$840
Member 11' x 10' End-Cap (s) \$750	2.	#2 – 10' X 20' \$515	\$715
Non-Member 11' x 10' (s) \$945	3.	#3 – 10' X 20' \$515	\$715
Non-Member 11' x 10' End-Cap (s) \$970		#4 – 10' X 24' \$565	\$765
		#5 – 10' X 20' \$515	\$715
		#6 – 10' X 32' \$665	\$865



- **STHBRA Members that were a 2019 Exhibitor.** You have until Friday, June 28, 2019 to secure the same location before the show is open to all STHBRA members.
- **STHBRA Members that were not in the 2019 Show. RESERVATIONS BEGIN Monday, July 1, 2019.**
- **Non-members reserving. RESERVATIONS BEGIN Monday, July 15, 2019.** The acceptance of vendors for these remaining booths will be at the discretion, and best interest, of STHBRA.

Multiple Booths: After above noted prices for 1st booth, a \$50.00 discount is applied to all subsequent booths.

Special: Participants in the 2019 Home & Garden Show are able to reserve one additional booth to the number of booths that were reserved last year at **half price**.

PAYMENT: You will receive confirmation of your reservation and receipts via email

Deposit Amount Paid \$ _____ (non-refundable **REQUIRED deposit amount is \$100.00 per booth**)

Method of Payment: Check # _____ Cash _____

Credit Card: ___MasterCard ___Visa ___Discover ___American Express

Account Number _____ Expiration _____ CCV _____ (back of card)

Zip Code _____ (of billing address) * **As of January 1, 2020 a processing fee of 3% will be added to any credit card payments***

Please bill my credit card directly for the upcoming payments due dates and deadlines". _____ (Initial)

NO BOOTH SPACE HELD WITHOUT DEPOSIT & SIGNED CONTRACT (No Exceptions):

I understand that this completed exhibitor contract and non-refundable deposit is to secure booth space at the 2020 Home & Garden Show. I have read and agreed to the cost of the booth(s), booth availability, deadlines and to all the applicable late charges listed in the included Terms & Conditions.

EXHIBITOR Signature _____ Date _____

THE REFUSAL OF A NON-MEMBER TO PARTICIPATE IN HOME & GARDEN SHOW 2020 WHEN VIEWED TO BE IN THE BEST INTEREST OF THE SOUTHERN TIER HOME BUILDERS AND REMODELERS ASSOCIATION AND ITS MEMBERS IS AT THE SOLE DISCRETION OF BOARD OF DIRECTORS. THE DECISION OF THE BOARD IS FINAL.

SUBMIT CONTRACTS & PAYMENTS TO:

Southern Tier Home Builders & Remodelers Association
 31 Lewis Street, Suite 301 & 302, Binghamton, NY 13901
 P: 607.785.9285 • F: 607.237.0940 • Email: donna@sthbra.com

2020 Home & Garden Show

Terms & Conditions of Exhibitor Agreement

Payments

- All deposits are non-refundable.
- \$100 per booth is required with a signed and completed exhibitor contract to reserve a space.
- If your space is reserved before December 31, 2019 - **50% of total booth cost** is due to STHBRA by **Monday, January 6, 2020**.
- A Service Charge of **\$25** will be assessed for **late 50% payments**.
- Any booths that are reserved **after Monday, January 6, 2020** are required **a deposit of 50%** of the total cost of the booth(s).
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- All reserved exhibitors are required to pay the **balance in full** to STHBRA by the deadline of **Monday, March 9, 2020**.
- A service charge of **\$25 per booth** will be assessed for **late FINAL payments**.

Cancellations

The exhibitor has the rights to cancel their reservation by notice in writing to be delivered to STHBRA. STHBRA will retain all deposit/payment(s) made by the exhibitor. **Cancellations AFTER Monday, February 3, 2020** will still list the exhibitor in the layout of the show due to the deadline of all media printing.

Eligibility

The refusal of a non-member to participate in the Home & Garden Show when viewed to be in the best interest of the Southern Tier Home Builders & Remodelers Association and its members is at the sole discretion of the Board of Directors. The decision of the Board is final.

Insurance

Exhibitors are required to insure against fire, theft, liability and any and all risk of loss, and should do so at their own expense. Certificate of Liability Insurance **MUST** be in a minimum amount of \$1,000,000.00. A certificate of Insurance **MUST** list Southern Tier Home Builders & Remodelers Association (STHBRA) as an additional insured with the dates of the show March 28-29, 2020 that include set-up and teardown dates.

Booth Display

Each space will have green and white back draping (8') and side draping (2') high between other booths. It will include a 6' skirted table. The flooring is a green rubberized covering over the events flooring. You are welcome to bring in area rugs for your booth space.

Electrical

A single extension cord-15 amp is available free of cost if you request it in advance on the specialty page. If you request electrical on setup day you will be billed \$50.

Wi-Fi

BU offers **basic** Wi-Fi free. If you need secure internet or streaming service, you will need to provide your own service.